



## **REQUESTS FOR PROPOSALS**

### **RFP 2023-0331-001 Morgan County Strategic Transition Plan**

The Board of County Commissioners will receive sealed proposals for Morgan County Strategic Transition Plan Bid, until 12:00 p.m. MST, Wednesday, March 29, 2023 at the office of the County Commissioners, 218 West Kiowa Ave, Fort Morgan, Colorado. All responses will be publicly opened and read aloud 9:00 a.m. MST, Friday, March 31, 2023. Location of proposal openings will be at 218 W. Kiowa, Fort Morgan, Colorado, Morgan County Commissioners Office. Vendors and/or public will be able to view RFP opening via a Zoom meeting.

Morgan County is inviting you to a scheduled Zoom meeting.

Topic: RFP 2023-0331-001 Morgan County Strategic Transition Plan

Time: Mar 31, 2023 09:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83668723702?pwd=bnFKZzQvVURlVkJBdS9KV3NzNXM3Zz09>

Meeting ID: **836 6872 3702**

Passcode: **845735**

One tap mobile

+17193594580,,83668723702#,,,,\*845735# US

+16694449171,,83668723702#,,,,\*845735# US

Dial by your location

+1 719 359 4580 US

+1 669 444 9171 US

Meeting ID: 836 6872 3702

Passcode: 845735

Find your local number: <https://us02web.zoom.us/j/83668723702>

The RFP is on file in the office of Administrative Services Department at 218 West Kiowa Avenue, Fort Morgan, CO and also on the Morgan County Website at [morgancounty.colorado.gov](http://morgancounty.colorado.gov).

All Proposals can be submitted as follows:

- Email – Proposals (10 pages or less) may be emailed to: [bccadmin@co.morgan.co.us](mailto:bccadmin@co.morgan.co.us). Emailed proposals must include the following statement on the email: **“I hereby waive my right to a sealed proposal”**. An email confirmation will be sent when the County receives the proposal within 24 hours of normal business hours.
- Hand delivery - Two (2) copies of the proposal may be hand delivered to the Office of the Board of County Commissioners, 218 W. Kiowa Ave. Fort Morgan, CO 80701.
- Mail - All proposals must be clearly marked on the envelope **RFP 2023-0331-001**.

Please address as follows:

Morgan County  
Attn: Karla Powell, Administrative Services Manager  
218 W Kiowa Ave  
Fort Morgan, CO 80701

*Karla Powell*

Karla Powell  
Administrative Services Manager  
Morgan County, Colorado

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## **GENERAL INSTRUCTIONS TO RESPONDERS**

1. All participating firms, by their signature hereunder, shall agree to comply with all conditions, requirements, and instructions of this bid as stated or implied herein. Should the County omit anything from this bid package, which is necessary to a clear understanding of the items required, or should it appear that various instructions are in conflict, and then the companies shall secure instructions from Karla Powell, Administrative Services Manager.
2. Participating firms are expected to examine all documents contained herein. Failure to do so shall in no way relieve a participating firm from obligations with respect to his or her offer or to the resultant award. Non responsive and incomplete submittal may be deemed cause for rejection.
3. Any item which does not meet all of the terms, conditions, or specifications of this package must be clearly indicated on a separate sheet of paper and returned with your bid.
4. Substitutions or modifications to any of the terms, conditions, or specifications of this bid which are made by Morgan County after the packages have been distributed to prospective firms, and prior to the due date and time, will be made in writing, and signed by the Administrative Services Manager. No employee of Morgan County is authorized to, in any way; modify any of the terms, conditions, or specifications of this package, without written approval of the Administrative Services Manager. This is not to imply that offers will not be accepted or considered on specifications which are different than those herein.
5. All prices offered are to be FOB DESTINATION, unless otherwise specified.
6. Withdrawal of inadvertently erroneous bids before the award may be permitted if the offeror submits proof which clearly and convincingly demonstrates, as determined by the County, that an error was made. BIDS MAY NOT BE RE-SUBMITTED.
7. If you consider any of the information being submitted to be trade secrets, privileged information, or confidential commercial, financial, geological, or geophysical data, it is your responsibility to label the information as such. Otherwise, all information submitted shall be available as a public record for public inspection.
8. LATE, INCOMPLETE, OR UNSIGNED BIDS WILL NOT BE ACCEPTED OR CONSIDERED. IT IS THE RESPONSIBILITY OF THE PARTICIPATING FIRMS TO INSURE THE BID ARRIVES IN THE COUNTY'S ADMINISTRATIVE SERVICES OFFICE AT THE TIME INDICATED ON THE BID.
9. The final award shall be made by the Board of County Commissioners in the best interests of Morgan County. THE BOARD WILL GIVE A 5% PREFERENCE TO LOCAL BIDDERS.
10. COLLUSION by submitting a bid, the participating firm certifies that (a) the prices in the bid have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition as to any matter relating to such prices with any other participating firm or with any competitor, (b) the prices quoted herein have not been and will not be knowingly disclosed, directly or indirectly, by the offeror to any other participating firms, competitors or the County's representatives prior to the final date for submission of such bid; and (c) no attempt has been made and none will be made by the bidder to induce another person, partnership or corporation to submit a proposal or not to submit a proposal (complementary or otherwise) for the purpose of restricting competition.

11. By submitting a bid, the offeror acknowledges that (a) the preparation of the bid, and other quotations herein contained, does not obligate the County in any way; (b) the County assumes no obligation to enter into an agreement for the Work; (c) all bid documents are understood; and (d) the offeror has the equipment, technical ability, personnel and facilities to complete the Work as specified herein in accordance with the bid documents.

## **GENERAL SPECIFICATIONS**

### **MORGAN COUNTY STRATEGIC TRANSITION PLAN RFP**

#### **INTRODUCTION:**

Morgan County is seeking qualified firms/teams to submit proposals to assist the County with a Strategic Transition Plan as the local power plant transitions away from coal use - leading to a potential multi-million-dollar budget shortfall. As the transition begins, Morgan County is seeking a multi-year plan for growth and revitalization of the county and its municipalities that mitigates the potential multi-million-dollar shortfall in the tax base.

The focus of the transition plan is to provide the local governments and stakeholders with a near and long-term multi-year strategic plan that includes recommending innovative and effective approaches for the plan organization, implementation, and engagement based on an understanding of Morgan County and its capacity and best practices. The transition plan should be a targeted, metric-based framework focused on economic development, job growth, residential density, and commercial land use optimization. The transition plan will be developed in close collaboration with the community, stakeholders, and various City Departments. Additional consultant support may be needed to assist staff in further development and implementation of the transition plan.

The transition plan should include:

- Infrastructure needs assessment: Site analysis and capacity testing
- Gap analyses by land use
- Economic and fiscal analysis
- Vision and concept creation
- Tourism and recreation planning

#### **COMPLETION DATE:**

- Strategic Transition Plan: September 30, 2023