

## MORGAN COUNTY POSITION DESCRIPTION

TITLE <u>Heavy Equipment Operator</u>	GRADE <u>7</u>
DEPARTMENT <u>Road &amp; Bridge</u>	DIVISION <u>Maintenance &amp; Trades</u>
EXEMPT/NON-EXEMPT <u>Non-exempt</u>	REVISED <u>October 2020</u>

### GENERAL STATEMENT OF DUTIES:

Operates motor grader with and without snowplow to provide maintenance and snow removal to County gravel roads.

### ESSENTIAL FUNCTIONS:

*The following duty statements are illustrative of the essential functions of the job and do not include other non-essential or marginal duties that may be required. The County reserves the right to modify or change the duties or essential functions of the job at any time.*

- ◆ Operates motor grader to maintain County gravel roads and barrow ditches.
- ◆ Operates motor grader with snowplow to remove snow from County roads.
- ◆ Keep culverts in roadways and barrow ditches open and clean of debris to insure proper road drainage.
- ◆ Operates wheeled loaders, backhoe, loaders, excavators and other equipment as needed.
- ◆ Operates mowing equipment as needed.
- ◆ Operates pickups and other light and medium duty equipment.
- ◆ Operates gas, electric and hydraulic chain saws, jack hammers, etc.
- ◆ Uses shovels, picks, rakes, hoes, sledge hammers and other hand tools.
- ◆ Operates other small equipment.
- ◆ Performs tasks as needed.

### SUPERVISION RECEIVED:

Reports directly to the Road Department Manager and/or Road Department Foreman.

### KNOWLEDGE, SKILLS AND ABILITIES:

- ◆ Ability to operate motor grader and special purpose mechanism associated with the vehicle (snowplow/paved roads/surfaced, etc.) or willingness to learn.
- ◆ Knowledge of building and maintaining roads, widening, ditches, and drainage or willingness to learn.
- ◆ Ability to operate class 8 trucks or willingness to learn.
- ◆ Ability to learn how to operate a variety of medium and heavy duty equipment.
- ◆ Knowledge of paved road shouldering.
- ◆ Uses a variety of hand and power tools.
- ◆ Ability to work with a minimal amount of supervision.
- ◆ Ability to communicate and get along well with people.
- ◆ Ability to occasionally work after regular hours and/or on-call hours.

### QUALIFICATIONS

- ◆ Minimum one (1) year experience driving motor grader.
- ◆ Valid CDL with no restrictions preferred not required.
- ◆ Ability to communicate and get along well with people.
- ◆ Ability to read, speak and understand English well.
- ◆ Must complete Emergency Management Institutes NIMS Courses IS-700 & IS-100 within 6 months of hire.

### DESIRABLE QUALIFICATIONS:

- ◆ Experience operating other medium and heavy duty equipment preferred not required.

PHYSICAL DEMANDS:

The following are some of the physical demands commonly associated with this position.

- ◆ VISION - Individual must be able to read English handwritten and printed material.
- ◆ HEARING - Individual must possess average hearing ability. The noise level in the work environment is usually moderate.
- ◆ LIFTING - Must be able to lift, carry, push or pull a minimum of 100 pounds occasionally and 75 pounds frequently.
- ◆ SITTING - Ability to sit for extended periods.
- ◆ DEXTERITY - Frequent\* use of eye, hand, and finger coordination enabling the use of automated multiple hydraulic controls.
- ◆ COMMUNICATION - Individual must be able to clearly understand the English language and be understood while speaking the English language.
- ◆ DRIVING - Individual must be able to operate a motor vehicle.

\*Occasionally: Activity exists less than 1/3 of the time.

\*Frequently : Activity exists between 1/3 and 2/3 of the time.

\*Constantly : Activity exists more than 2/3 of the time.

Morgan County is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, age, gender, gender identity, political affiliation, national origin, sexual orientation, disability, genetic information, veteran status, or any other legally protected status. Candidates whose disabilities make them unable to meet the requirements of the position will still be considered fully qualified if they can perform the Essential Functions of the job with reasonable accommodations.

Employee Signature:	Date:
Human Resources:	Date: