



MORGAN COUNTY SERVICE VENDOR FORM

According to the Morgan County Government Purchasing Policy, Service Vendor form is to be completed by the Initiating department and submitted to Administrative Services Manager for processing. Morgan County Service Vender Form must be submitted to ASM **PRIOR** to vendor beginning work.

Department _____ Fund _____

Vendor Name: _____

Vendor Email Address: (print) _____

Service Performed _____

Dollar Amount \$ _____

Business Address: _____

Remit Address: _____

(If different from above) _____

Phone: _____

Fax: _____

Social Security # or Employee Identification #: _____

Required Forms at the time of submission:

_____ W-9 Form _____ Sole Proprietor Form

_____ Certificate of Good Standing (If vendor is an entity)

_____ Certificate of Insurance

I have reviewed the Service Vendor Form and agree to its terms in providing goods or services to Morgan County.

Vendor Signature _____ Printed Name _____ Date _____

Routed Date _____ Finance _____ Department _____ Vendor _____ BCC Admin Initials _____

For Finance Office Use Only

Debarment List Checked _____ 1099 _____
Date Box #

Finance Director _____ Date _____ Commissioner _____ Date _____

Vendor # _____ Date _____

Terms and Conditions of Morgan County Vendor Form

1. Vendor is an independent contractor. All personnel assigned by Vendor to perform work for the County shall be, and remain at all times, employees or agents of Vendor for all purposes. Vendor shall make no representation that it is a County employee for any purposes.
2. At all times when providing services to the County, Vendor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Vendor as a result of any work for the County. Vendor shall maintain Commercial General Liability insurance with minimum combined single limits of one million thousand dollars (\$1,000,000) each occurrence and one million dollars (\$1,000,000) general aggregate. The policy shall be applicable to all premises and operations, and shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a severability of interest's provision, and shall include the County and the County's officers, employees, and contractors as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.
3. Vendor agrees to indemnify and hold harmless the County and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, mistake, negligence, or other fault of Vendor, any subcontractor of Vendor, or any officer, employee, representative, or agent of Vendor, or which arise out of a worker's compensation claim of any employee of Vendor or of any employee of any subcontractor of Vendor.

The County and its officers, attorneys and employees are relying on, and do not waive or intend to waive the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as amended, or otherwise available to the County and its officers, attorneys or employees.