

January 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<i>1</i> New Year's Day COUNTY HOLIDAY 	<i>2</i>	<i>3</i> Pay Bills	<i>4</i>	<i>5</i> <div>Equip. and Inv. Billing Due</div>	<i>6</i>
<i>7</i>	<i>8</i>	<i>9</i> A/P deadline for bill payment on following week <div>Time Sheets Due</div>	<i>10</i> Pay Bills	<i>11</i>	<i>12</i> <div>Equip. and Inv. Billing Due</div> Billings due back to Accounting <div>Payroll Cutoff</div>	<i>13</i>
<i>14</i>	<i>15</i> Martin Luther King Day  COUNTY HOLIDAY	<i>16</i> A/P deadline for bill payment on following week <div>Time Sheets Due</div>	<i>17</i> Pay Bills	<i>18</i>	<i>19</i>	<i>20</i>
<i>21</i>	<i>22</i>	<i>23</i> A/P deadline for bill payment on following week <div>Time Sheets Due</div> <div>Time Reporting Due</div>	<i>24</i> Pay Bills	<i>25</i>	<i>26</i>	<i>27</i>
<i>28</i>	<i>29</i>	<i>30</i> A/P deadline for bill payment on following week <div>Time Sheets Due</div>	<i>31</i> Pay Bills			


February 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Equip. and Inv. Billing Due</i>	7 Pay Bills	8	9 <i>Payroll Cutoff</i>	10
11	12	13 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Time Reporting Due</i>	14 Pay Bills <i>Billings due back to Accounting</i>	15	16	17
18	19 <i>President's Day COUNTY HOLIDAY</i> 	20 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	21 Pay Bills	22	23	24
25	26	27 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	28 Pay Bills	29		

March 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	6 Pay Bills <div>Equip. and Inv. Billing Due</div>	7	8	9
10 	11	12 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	13 Pay Bills	14 Billings due back to Accounting	15 <div>Payroll Cutoff</div>	16
17	18	19 A/P deadline for bill payment on following week <div>Time Sheets Due</div> <div>Time Reporting Due</div>	20 Pay Bills	21	22	23
24	25	26 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	27 Pay Bills	28	29	30
31						

April 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	3 Pay Bills	4 <i>Equip. and Inv. Billing Due</i>	5	6
7	8	9 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	10 Pay Bills	11	12 <i>Payroll Cutoff</i>	13
14	15 <i>Billings due back to Accounting</i>	16 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Time Reporting Due</i>	17 Pay Bills	18	19	20
21	22	23 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	24 Pay Bills	25	26	27
28	29	30 A/P deadline for bill payment on following week <i>Time Sheets Due</i>				

May 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Pay Bills	2	3	4
5	6 Equip. and Inv. Billing Due	7 A/P deadline for bill payment on following week Time Sheets Due	8 Pay Bills	9	10 Payroll Cutoff	11
12	13 Billings due back to Accounting	14 A/P deadline for bill payment on following week Time Sheets Due Time Reporting Due	15 Pay Bills	16	17	18
19	20	21 A/P deadline for bill payment on following week Time Sheets Due	22 Pay Bills	23	24	25
26	27 Memorial Day  COUNTY HOLIDAY	28 A/P deadline for bill payment on following week Time Sheets Due	29 Pay Bills	30	31	

June 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	5 Pay Bills	6 <i>Equip. and Inv. Billing Due</i>	7	8
9	10	11 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	12 Pay Bills	13	14 Payroll Cutoff <i>Billings due back to Accounting</i>	15
16	17	18 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Time Reporting Due</i>	19 Juneteenth HAPPY Juneteenth! COUNTY HOLIDAY	20 Pay Bills	21	22
23	24	25 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	26 Pay Bills	27	28	29
30						

July 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	3 Pay Bills	4 <i>Independence Day COUNTY HOLIDAY</i>	5 <i>Equip. and Inv. Billing Due</i>	6
7	8	9 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	10 Pay Bills	11	12 <i>Payroll Cutoff</i> <i>Billings due back to Accounting</i>	13
14	15	16 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Time Reporting Due</i>	17 Pay Bills	18	19	20
21	22	23 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	24 Pay Bills	25	26	27
28	29	30 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	31 Pay Bills			


August 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Equip. and Inv. Billing Due</i>	7 Pay Bills	8	9	10
11	12	13 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Time Reporting Due</i>	14 Pay Bills <i>Billings due back to Accounting</i>	15	16 <i>Payroll Cutoff</i>	17
18	19	20 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	21 Pay Bills	22	23	24
25	26	27 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	28 Pay Bills	29	30	31


September 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day COUNTY HOLIDAY 	3 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	4 Pay Bills	5	6 <div>Equip. and Inv. Billing Due</div>	7
8	9	10 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	11 Pay Bills	12	13 Billings due back to Accounting <div>Payroll Cutoff</div>	14
15	16	17 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	18 Pay Bills	19	20	21
22	23	24 A/P deadline for bill payment on following week <div>Time Sheets Due</div> <div>Time Reporting Due</div>	25 Pay Bills	26	27	28
29	30					




October 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<i>1</i> A/P deadline for bill payment on following week <div>Time Sheets Due</div>	2 Pay Bills	3	4 <div>Equip. and Inv. Billing Due</div>	5
6	7	8 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	9 Pay Bills	10	11 <div>Payroll Cutoff</div>	12
13	14 Columbus Day COUNTY HOLIDAY 	15 A/P deadline for bill payment on following week <div>Time Sheets Due</div> <div>Time Reporting Due</div> Billings due back to Accounting	16 Pay Bills	17	18	19
20	21	22 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	23 Pay Bills	24	25	26
27	28	29 A/P deadline for bill payment on following week <div>Time Sheets Due</div>	30 Pay Bills	31		


November 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3 	4	5 A/P deadline for bill payment on following week Time Sheets Due	6 Pay Bills Equip. and Inv. Billing Due	7	8 Payroll Cutoff	9
10	11 Veteran's Day COUNTY HOLIDAY 	12 A/P deadline for bill payment on following week Time Sheets Due Time Reporting Due	13 Pay Bills	14 Billings due back to Accounting	15	16
17	18	19 A/P deadline for bill payment on following week Time Sheets Due	20 Pay Bills	21	22	23
24	25	26 A/P deadline for bill payment on following week Time Sheets Due	27 Pay Bills	28 Thanksgiving Day COUNTY HOLIDAY 	29 Thanksgiving holiday COUNTY HOLIDAY 	30

December 2024

CUTOFF DATES

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	4 Pay Bills	5	6 <i>Equip. and Inv. Billing Due</i>	7
8	9	10 A/P deadline for bill payment on following week <i>Time Sheets Due</i> <i>Time Reporting Due</i>	11 Pay Bills	12	13 Payroll Cutoff <i>Billings due back to Accounting</i>	14
15	16	17 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	18 Pay Bills	19	20	21
22	23	24 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	25 Christmas Day COUNTY HOLIDAY 	26	27	28
29	30	31 A/P deadline for bill payment on following week <i>Time Sheets Due</i>	Pay Bills			