



REQUEST FOR WAIVER OF RENTAL FEES
MORGAN COUNTY FAIRGROUNDS

Name of Organizations: _____
 For Profit Non-Profit

Address: _____

Contact Person: _____ Phone #: _____

Building being requested: _____

Type of Event: _____

Date of Event: _____ Time: _____

Setup date/time: _____

Cleanup date/time: _____

Use of other amenities such as:

- Chairs, Picnic Tables, Tables, Podium, Technology, Peg Boards, Kitchen, Portable Bleachers, WiFi, Other: _____

Reason for request (Write letter and give informative information to enable the Commissioners to make a decision on your request including your intended use of any raised money.)

Are you charging admission? _____

Are you charging for booth space? _____

Will food be sold? _____

Fee Waivers Requests are limited to two (2) requests annually per non-profit organization. The request for waiver of fees is only for rental fees. Damage deposits are required to be paid when the lease agreement is submitted for booking the facility. If this request is denied you will be notified and rental fees will become due and payable.

BOARD OF MORGAN COUNTY COMMISSIONERS:

APPROVED DENIED

DATE: DATE: DATE:

MORGAN COUNTY, COLORADO