



Employee Notification Regarding Use of Personal Vehicles and Property for County Purposes

I fully understand and agree that if I use my personal vehicle while conducting County business, my personal automobile insurance is my responsibility and primary to any other insurance that may exist.

I fully understand and agree that if I use any of my personal property while conducting County business, the County will not provide insurance coverage or be financially responsible should damage or loss occur.

By signing this form, the undersigned is aware of and understands the nature of using personal vehicles and/or personal property on County business.

Employee Printed Name	
Employee Signature	
Name of County Representative	
Date	