

# COMMISSIONERS PROCEEDINGS 1

**BOARD OF COUNTY COMMISSIONERS**  
**Minutes of Meeting**  
**December 10, 2020**

The Board of Morgan County Commissioners met Thursday, December 10, 2020 at 9:00 a.m. with Chairman Mark Arndt, Commissioner James Zwetzig and Commissioner Jon Becker in attendance. Chairman Arndt asked Morgan County Finance Director Michelle Covelli to lead the meeting in the Pledge of Allegiance.

**CITIZEN'S COMMENT**

There was no citizen comment provided.

**ADOPTION OF THE AGENDA**

Commissioner Becker made a motion to adopt the agenda as presented, with Commissioner Zwetzig seconding the motion. Motion carried 3-0.

**CONSENT AGENDA**

There were no consent agenda items.

**GENERAL BUSINESS AND ADMINISTRATIVE ITEMS**

**Consideration of Approval – RESOLUTION 2020 BCC 37 - A Resolution Summarizing Expenditures And Revenues For Each Fund Adopting A Budget For Morgan County, Colorado, For The Calendar Year Beginning On The First Day Of January 2021, And Ending On The Last Day Of December 2021**

**RESOLUTION 2020 BCC 37**

**RESOLUTION TO ADOPT BUDGET**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND ADOPTING A BUDGET FOR MORGAN COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021, AND ENDING THE LAST DAY OF DECEMBER 2021.

**WHEREAS**, the Board of County Commissioners of Morgan County has appointed Budget Officer, Michelle Covelli, to prepare and submit the proposed budget to said governing body at the proper time, and;

**WHEREAS**, Budget Officer, Michelle Covelli, has submitted the proposed budget to this governing body on October 15, 2020, for its consideration, and;

**WHEREAS**, upon due and proper notice, published and posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 17, 2020, and interested taxpayers were given the opportunity to file or register any objection to said budget, and;

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the County of Morgan, Colorado:

Section 1. That estimated expenditures for each fund are as follows:

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General Fund	\$ 18,034,755
Special Revenue Funds	
Road and Bridge Fund	8,688,217
Social Services Fund	5,818,789
911 Emergency Telephone Fund	1,051,500
Lodging Tourism Tax Fund	231,200
Conservation Trust Fund	260,000
Confiscation Seizure Fund	4,000
Capital Improvement Fund	
Jail Capital Improvement Fund	2,150,000
Enterprise Funds	
Ambulance Service Fund	1,777,629
Solid Waste Management Fund	2,173,611
Central Services Fund	7,297,048
 Totals	 <u>\$ 47,486,749</u>

Section 2. That estimated revenues for each fund are as follows:

Fund	From <To> Fund Balance	From Sources Other Than General Property Tax	From Property Tax	Total
General	\$ 1,631,540	\$ 3,885,396	\$ 12,517,819	\$ 18,034,755
Special Revenue				
Road and Bridge	343,547	3,533,085	4,811,585	8,688,217
Social Services	410,768	4,124,932	1,283,089	5,818,789
911 Emergency Telephone	777,450	274,050	0	1,051,500
Lodging Tourism Tax	31,200	200,000	0	231,200
Conservation Trust	167,000	93,000	0	260,000
Confiscation Seizure Fund	3,000	1,000	0	4,000
Jail Capital Improvement	1,010,000	1,140,000	0	2,150,000
Enterprise Funds				
Ambulance Service Fund	57,079	1,720,550	0	1,777,629
Solid Waste Management	949,611	1,224,000	0	2,173,611
Central Services	2,609,548	4,687,500	0	7,297,048
 Totals	 <u>\$ 7,990,743</u>	 <u>\$ 20,883,513</u>	 <u>\$ 18,612,493</u>	 <u>\$ 47,486,749</u>

Section 3. That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of the County of Morgan for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Morgan County Board of Commissioners and made a part of the public records of the County.

ADOPTED, this 10th day of December AD 2020.

**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

\_\_\_\_\_  
s/Mark A. Arndt  
Mark A. Arndt, Chairman

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s/Jon J. Becker  
Jon J. Becker, Commissioner

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s/James P. Zwetzig  
James P. Zwetzig, Commissioner

# COMMISSIONERS PROCEEDINGS 3

(SEAL)

ATTEST:

s/ Susan L. Bailey

Susan L. Bailey

Morgan County Finance Director, Michelle Covelli presented to the Board for approval, a Resolution 2019 BCC 37, a Resolution Summarizing Expenditures And Revenues For Each Fund Adopting A Budget For Morgan County, Colorado, For The Calendar Year Beginning On The First Day Of January 2021, And Ending On The Last Day Of December 2021. Ms. Covelli explained the 2021 Budget Highlights:

The 2021 budget total is \$47,486,749.

The budget is balanced. Total property tax revenue is \$18,612,493. Total revenue from other sources is \$20,883,513 and total from fund balance is \$7,990,743.

General Fund budget is \$18,034,755.

Road and Bridge Fund budget is \$8,688,217.

Social Services 2021 budget is \$5,818,789.

911 Emergency Telephone Fund budget is \$1,051,500.

Lodging and Tourism Fund budget is \$231,200.

Conservation Trust Fund budget is \$260,000.

Confiscation Seizure Fund budget is \$4,000.

Jail Capital Improvement Fund budget is \$2,150,000.

Ambulance Service Budget is \$1,777,629.

Solid Waste Management Fund budget is \$2,173,611.

Central Services Fund Budget is \$7,297,048.

Ms. Covelli stated the 2021 budget does reflect an increase from the 2020 budget, 11 percent increase, due to mainly capital improvement projects with Ms. Covelli providing an explanation of those projects and also indicated the grand total for capital outlay projects as being \$11,831,213. She stated there is a project planned for energy efficiency at the Justice Center where it is hopeful to obtain grant funding, and the other projects are those for the central services fund, and road and bridge fund. Discussion also followed regarding the solid waste management cell construction project and this project is scheduled to commence in 2021.

Ms. Covelli stated the budget also reflects monies for salary increases at a 3 percent cost of living increase as well as an additional overall salary increase of 3 percent, stating the County is attempting to keep up with inflation and maintain cost of living increases and allow the department managers to evaluate their employees and grant merit increases as they see fit.

Commissioner Zwetzig made a motion to approve Resolution 2020 BCC 37, a Resolution Summarizing Expenditures And Revenues For Each Fund Adopting A Budget For Morgan County, Colorado, For The Calendar Year Beginning On The First Day Of January 2021, And Ending On The Last Day Of December 2021, as presented by Morgan County Finance Director, Michelle Covelli, with Commissioner Becker seconding the motion. At this time, the motion carried 3-0.

**Consideration of Approval – RESOLUTION - 2020 BCC 38 - A Resolution Levying General Property Taxes For The Year 2020, To Help Defray The Costs Of Government For The County Of Morgan, Colorado, For The 2021 Budget Year**

## RESOLUTION 2020 BCC 38

### RESOLUTION TO SET MILL LEVIES

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE COUNTY OF MORGAN, COLORADO, FOR THE 2021 BUDGET YEAR.

**WHEREAS**, the Board of County Commissioners of the County of Morgan has adopted the annual budget in accordance with the Local Government Budget Law, on December 10, 2020, and;

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**WHEREAS**, the amount of money necessary to balance the budget for the general operating purposes General Fund is \$12,517,819 and;

**WHEREAS**, the amount of money necessary to balance the budget for Road and Bridge Fund is \$4,811,585, and;

**WHEREAS**, the amount of money necessary to balance the budget for Social Services Fund is \$1,283,089, and;

**WHEREAS**, the 2020 valuation for assessment for the County of Morgan as certified by the County Assessor is \$641,544,610

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF MORGAN, COLORADO:

Section 1. That for the purpose of meeting all general operating and other expenses of General Fund of the County of Morgan during the 2021 budget year, there is hereby levied a tax of 19.512 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2020.

Section 2. That for the purpose of meeting all operating and other expenses of the Road and Bridge Fund of the County of Morgan during the 2021 budget year, there is hereby levied a tax of 7.500 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2020.

Section 3. That for the purpose of meeting all operating and other expenses of the Social Services Fund of the County of Morgan during the 2021 budget year, there is hereby levied a tax of 2.000 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2020.

The details of the above tax levies is as follows:

<b>FUND</b>	<b>MILL LEVY</b>	
General	19.448	
Tax Abatement	0.064	
Total General	19.512	
Road and Bridge	7.500	
Social Services	2.000	
Total Levy	29.012	

Section 4. That the Budget Officer is hereby authorized and directed to immediately certify to the County Commissioners of Morgan County, Colorado, the mill levies for the County of Morgan as herein above determined and set.

ADOPTED, this 10th Day of December AD 2020

**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

\_\_\_\_\_  
s/Mark A. Arndt  
Mark A. Arndt, Chairman

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s/Jon J. Becker  
Jon J. Becker, Commissioner

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s/James P. Zwetzig  
James P. Zwetzig, Commissioner

(SEAL)

ATTEST:

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s/ Susan L. Bailey  
Susan L. Bailey

# COMMISSIONERS PROCEEDINGS 5

Morgan County Finance Director, Michelle Covelli presented to the Board for approval, a Resolution 2020 BCC 38, a Resolution Levying General Property Taxes For The Year 2020, To Help Defray The Costs Of Government For The County Of Morgan, Colorado, For The 2021 Budget Year. Ms. Covelli summarized each figure as the resolution outlined noting that the mill levy will be certified at a total of 29.012 for 2021, which will include an abatement mill levy of .064 and explained this is done annually according to the assessed values as certified by the Morgan County Assessor, with the abatement total being \$41,059.00. Ms. Covelli provided a summary of the County's assessed value as being \$641,544,610. Ms. Covelli then read aloud the mill levies that will be necessary to certify in order to cover the County's 2021 budgeted expenditures.

Commissioner Becker made a motion to approve Resolution 2020 BCC 38, a Resolution Levying General Property Taxes For The Year 2020, To Help Defray The Costs Of Government For The County Of Morgan, Colorado, For The 2021 Budget Year, as presented by Morgan County Finance Director, Michelle Covelli, with Commissioner Zwetzig seconding the motion. At this time, the motion carried 3-0.

**Consideration of Approval – RESOLUTION - 2020 BCC 18 BCC 39 - A Resolution Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amount As Set Forth, For The County Of Morgan, Colorado, For The 2021 Budget Year**

**RESOLUTION 2020 BCC 39  
RESOLUTION TO APPROPRIATE SUMS OF MONEY**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE COUNTY OF MORGAN, COLORADO FOR THE 2021 BUDGET YEAR.

**WHEREAS**, the Board of County Commissioners of Morgan County has adopted the annual budget in accordance with the Local Government Budget Law, on December 10, 2020, and;

**WHEREAS**, the Board of County Commissioners had made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

**WHEREAS**, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the County of Morgan, Colorado:

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

General	\$ 15,484,755	\$ 2,550,000	\$ 18,034,755
Special Revenue			
Road and Bridge	6,760,558	1,927,659	8,688,217
Social Services	5,818,789		5,818,789
911 Emergency Telephone	551,500	500,000	1,051,500
Lodging Tourism Tax	231,200		231,200
Conservation Trust	50,000	210,000	260,000
Confiscation Seizure Fund	4,000		4,000
Capital Improvement Fund			
Jail Capital Improvement		2,150,000	2,150,000
Enterprise Funds			
Ambulance Service Fund	1,777,629		1,777,629
Solid Waste Management	1,139,611	1,034,000	2,173,611
Central Services	3,837,494	3,459,554	7,297,048
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Totals	\$ 35,655,536	\$ 11,831,213	\$ 47,486,749

ADOPTED, this 10<sup>th</sup> day of December AD 2020.

**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

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s/Mark A. Arndt  
Mark A. Arndt, Chairman

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s/Jon J. Becker

Jon J. Becker, Commissioner

s/James P. Zwetzig

James P. Zwetzig, Commissioner

(SEAL)

**ATTEST:**

s/ Susan L. Bailey

Susan L. Bailey

Morgan County Finance Director, Michelle Covelli presented to the Board for approval, a Resolution 2020 BCC 39, a Resolution Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amount As Set Forth, For The County Of Morgan, Colorado, For The 2021 Budget Year. Ms. Covelli stated it is necessary to appropriate the funds that will be spent in 2021 and asked for approval from the Board to appropriate the total sum of \$47,486,749 for the 2021 budget. She summarized the current operating expenses and capital outlay amounts and explained the purpose of the resolution.

Commissioner Zwetzig made a motion to approve Resolution 2020 BCC 39, a Resolution Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amount As Set Forth, For The County Of Morgan, Colorado, For The 2021 Budget Year, as presented by Morgan County Finance Director, Michelle Covelli, with Commissioner Becker seconding the motion. At this time, the motion carried 3-0.

**Consideration of Approval – Resolution 2020 BCC 40 A Resolution Adopting A Supplemental Budget For The General Fund For Calendar Year 2020**

## **MORGAN COUNTY, COLORADO BOARD OF COUNTY COMMISSIONERS**

### **RESOLUTION NO. 2020 BCC 40**

#### **RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND APPROPRIATION FOR THE 2020 BUDGET YEAR**

WHEREAS, due to the COVID-19 pandemic, Morgan County has received unanticipated revenues from the federal government to cover unanticipated expenses; and

WHEREAS, the Board of County Commissioners desire to adopt a supplemental budget and appropriation to address the unanticipated revenues and expenses.

NOW THEREFORE BE IT RESOLVED by the Morgan County Board of County Commissioners as follows:

Section 1. That the 2020 appropriation for the Morgan County General Fund is hereby increased from \$15,555,278.00 to \$16,855,278.00

APPROVED this 10<sup>th</sup> day of December, 2020.

#### **THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO**

s/Mark A. Arndt

Mark A. Arndt, Chairman

s/Jon J. Becker

Jon J. Becker, Commissioner

s/James P. Zwetzig

James P. Zwetzig, Commissioner

(SEAL)

**ATTEST:**

s/ Susan L. Bailey

Susan L. Bailey

Morgan County Finance Director, Michelle Covelli presented to the Board for approval, a Resolution 2020 BCC 40 a Resolution Adopting A Supplemental Budget For The General Fund For Calendar Year 2020. Ms. Covelli stated that the 2020 appropriation for the Morgan County General Fund is hereby increased from \$15,555,278.00 to \$16,855,278.00. Ms. Covelli stated 2020 has been one of the most challenging years working for Morgan County and stated the Board and department managers have done an awesome job working through the pandemic and explained there were additional dollars received from the CARES funding, and the need has arisen to increase the general fund budget due to the CARES funding the County will receive and explained the reasons why. She further stated that normally the County does not need to approve supplemental budgets but given the additional expenses

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necessary to work through the health crisis, this was necessary given this is new expenditures, and new revenue collected by the County, the need was there for this supplemental budget.

Commissioner Becker made a motion to approve Resolution 2020 BCC 40, a Resolution Adopting A Supplemental Budget For The General Fund For Calendar Year 2020, as presented by Morgan County Finance Director, Michelle Covelli, with Commissioner Zwetzig seconding the motion. Commissioner Zwetzig asked to note that the finance department and all departments have done a tremendous job and expressed his appreciation during this challenging year. At this time, the motion carried 3-0.

## **UNFINISHED BUSINESS**

There was no unfinished business.

Being no further business the meeting was then adjourned at 9:25 a.m.

Respectfully Submitted,

Susan L. Bailey  
Clerk to the Board

(Minutes ratified December 22, 2020)

## **THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO**

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s/Mark A. Arndt  
Mark A. Arndt, Chairman

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s/Jon J. Becker  
Jon J. Becker, Commissioner

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s/James P. Zwetzig  
James P. Zwetzig, Commissioner

(SEAL)

**ATTEST:**

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s/ Susan L. Bailey  
Susan L. Bailey